



springriverschool.org

**Part Time Lead Teacher of Grade School Children
Two Day Waldorf-Inspired Homeschool Program**

Position Details

- Status: Non Exempt, Paid Hourly
- Rate of Pay: Scale \$25-\$35/hour
- Estimated Days/ Hours:
 - Mondays & Tuesdays 8:45-11:45 (half an hour for classroom set up and break down)
 - 2.5 hours of paid lesson planning per week
 - Estimated 5-8 hours of collective & individual summer planning (TBD)
 - Monthly Staff Meetings
- Dates of work: (estimated)
 - Semester One: 9/2/25-12/16/25
 - Semester Two: 1/6/25-5/5/25
- Location: TBD - Within 15 minutes from Beaches Area
- Note: This role can be combined with the 2 Day Program Administrator Role (salaried) and/or an Enrichment Teacher role (hourly \$20-\$30/hr) for additional hours of work.
- Reports to 2 day Program Administrator/Spring River Leadership

Position Summary

Spring River is seeking a qualified and motivated individual to serve as a Lead Teacher in a two-day, Waldorf-inspired homeschool program. This program is a supplemental homeschool option, and families will also be using other programs or methods at home with their children.

Candidates must be committed to personal and professional development and enthusiastic about collegial work. This individual will work as part of a dedicated team of teachers and be an active member of our school community.

Teachers in our program make a significant commitment to their classes. They strive to understand their individual students well and deliver a rich and multidisciplinary curriculum overall. This requires creating a productive partnership with parents and fostering a collaborative relationship with colleagues. The lead instructs students at varying learning levels and may be asked to teach in a combined grade setting.

Classroom responsibilities:

- Arrive on campus daily with time to set up the classroom to prepare for student arrival (no later than 8:30 a.m.). Prompt and regular attendance is an essential duty and responsibility of this position.
- Prepare an Annual Block Schedule, as well as all daily classes for students guided by a Waldorf-inspired Curriculum.

- Prepare for and instruct circle activities, main lesson, painting, form drawing, and practice periods.
- Maintain a safe, harmonious social environment for the students
- Manage the class with strong and consistent expectations while creating a rapport through warmth and connection with the children
- Maintain awareness of student engagement throughout each lesson and self-reflect if students appear disengaged.
- Prepare a yearly class play or presentation.
- Plan and carry out class field trips or field days, with support from the Program Administrator.

Parent Meeting and Communication

- Participate in Parent Orientation at the beginning of the school year.
- Send weekly emails to parents containing short summaries of the class progress throughout the week and any important announcements.
- Communicate with parents using discernment and respecting confidentiality.
- Respond to parent questions and concerns with compassion in a timely manner

Reports and Student Progress Documentation

- Document and record student progress for each block.
- Mid year in person meeting with each student's parents/caregivers.
- One narrative description written at the end of the year.

Administrative Responsibilities:

- Track attendance for students.
- Track and Document behavior (per school Discipline policy) as needed
- Attendance and participation in faculty meetings.

Other responsibilities

- All teachers share responsibility for the well-being of the school. Aspects of this responsibility are:
 - Be available and willing to participate in the enrollment process of new students in areas such as student interviews, parent interviews, and arranging for prospective student class visits.
 - Help to expand enrollment by attending open houses or fundraising events throughout the school year.
 - Planning & participation in Festival Life and events.
 - Maintain and make available a lesson sub plan that can be given to a substitute teacher in the case of absence.
 - Practice Confidentiality

Preferred Qualifications

- A deep love for children, respect for parents, enjoyment of working in collaboration with colleagues, enthusiasm in your work, and a commitment to self-development.
- 2+ years of previous classroom experience. The preferred candidate will have experience in a Waldorf School setting.

- Bachelor's Degree from an accredited college or university in Education, Art, or Psychology.
- **Waldorf Education Certification or the willingness to complete Waldorf Education Certification**
- Willingness to attend relevant education and professional development training.

Physical Requirements: The physical demands described here are representative of those that must be met by employees of the school to successfully perform the essential duties of this job. Reasonable accommodations may be made for individuals with disabilities to perform essential duties.

- Arrives ready to work at the scheduled time and is rarely absent unexpectedly
- Able to have a full range of motion to locate children and examine the environment for hazards.
- Position self as needed including bending, crouching, kneeling, lifting, and reaching.
- Able to move classroom supplies in and out of the building/classroom space each morning/afternoon.
- Actively supervise students with focus, even when distractions are present.

Work Environment

- Classroom teaching will be indoors with some extended outdoor time. Some duties are to be done at home on a computer.
- Schedule to be determined annually, and full school calendar to be provided.

About Spring River School

Spring River School is an initiative of Jacksonville Educational Community, a pioneering non-profit organization founded by parents and local educators who are driven by a common desire to create a transformative educational experience focused on the whole-child approach. This impulse led to the establishment of Florida's first Waldorf-inspired K-8 all-outdoor education program. We also offer parent-child classes for ages birth to 5, a parent-led playgroup, nature immersion homeschool enrichment class, and a High School Program.

Spring River welcomes families of all identities and backgrounds with open arms and hearts.

Our Mission: To encourage independent thought, nourish imagination and cultivate social responsibility.

Our Vision: An educational experience that embodies a reverence and respect for the intellectual, artistic, social, physical, emotional, and spiritual life of each student.

NOTE: This job description indicates the general duties and physical requirements of work performed by the employee with this job designation. It should not be interpreted or construed as a comprehensive inventory of all duties, responsibilities, qualifications, and physical requirements required of the employee assigned to this job, as these might vary daily or as business needs demand.

EOE Statement: We are an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, protected veteran status, or any other characteristic protected by law.

It is the policy of Spring River School to provide equal employment opportunities to all employees and applicants for employment without regard to race, color, sex, age, religion, national origin, disability, status as a covered veteran, or any other legally protected status, in accordance with federal and state law, and not to discriminate on the basis of sexual orientation. This policy applies to all terms and conditions of employment, including recruitment, hiring, placement, compensation, benefits, promotion, demotion, layoff, termination, and all other terms and conditions of employment.